

Taiwan Global Pathfinders Initiative Opportunity Development Implementation Plan

Revised: [2025/07/08]

Revised: [2025/11/13]

Revised: [2026/3/16]

Revised: [2026/5/21]

Revised: [2026/08/26]

I. Summary Table

Project Title: (Please limit to within 10 words; titles for renewal cases should match previous records)	
Cooperating (Proposing) Unit: (Please state the project submitting unit)	
Contact Person and Information: (Please provide the project's contact person)	Name:
	Phone:
	E-Mail:
Brief Introduction of Proposed Content (Please limit to within 200 words):	
Is this project that has been executed in the past? (1) ☐ A project that has been continuously executed. ◆ Year executed: ☐ 2024 ☐ 2025 ◆ Project Code or Project Name: ◆ Implementation results: 	
(2) ☐ A newly execute case.	

II. Applicant Quota, Target Applicants and Eligibility Requirements

1. Number of Youth:

2. Number of Mentor:

◆ Accompanying mentor required (full participation): ☐Yes ☐No

3. Eligibility: Should be strictly limited to conditions essential for completing the project or mentorship program. Conditions unrelated to project content or overly restrictive of application eligibility should be avoided.

(1) Youth aged 15 to under 18 with Republic of China (Taiwan) citizenship, or currently enrolled in high school or vocational school; or youth aged 18 to 30 with Republic of China (Taiwan) citizenship.

(2) Youth participants must provide their own professional equipment (e.g., cameras, laptops, kitchenware, or professional attire). Equipment purchases are not covered by this program's subsidies.

4. Priority Conditions: Conditions such as language proficiency, professional background, or relevant experience may be set according to project needs.

(1) (e.g., priority given to English proficiency CEFR B2 High-Intermediate, Japanese JLPT N2, 5+ years of music performance experience, etc.) as primary considerations for review and selection, but must not serve as mandatory prerequisites.

(2) When reviewing youth eligibility, if the program includes designated quota for underprivileged participants, please specify this in advance. Avoid selecting applicants who are overly concentrated in the same domain (e.g., same schools, cities, or regions).

III. Implementation Period

From [2027/XX/XX] to [XXXX/XX/XX], _____ days in total (including travel days).

(Ranging from a minimum of 15 days to a maximum of 180 days. Please refer to Development Guideline to assess the administrative procedures for visa processing, selection list finalization, and the announcement timeline. Youth must return to Taiwan by February 29th, 2028 at the latest.)

IV. Program Location (Please specify the country, city, exact location where youth will participate in their program, and also be sure to provide details about the internship organization/institution, etc.)

Countries, Cities, and Specific Locations Where Youth Will Go:

[Detailed description of locations]

The Partner Internship Organization/Agency/Unit	Detailed Description and Official Website Links of the Partner Internship Organization/Agency/Unit
	Note: Criteria for Partner Internship Organizations: ● Organization's mission aligns with Taiwan's policy direction. ● Organization holds international influence. ● Organization offers internships or training opportunities for at least 15 days (inclusive). ● Organization has a favorable relationship with Taiwan and maintains connections with relevant ministries. ● Organization has long-term involvement in activities with Taiwanese civil organizations and maintains good relations with the respective ministries.

V. Pre-Departure Training

[Please specify the frequency, tentative schedule, content, implementation format, and location. The number of pre-departure training sessions/days should preferably not exceed 2 days (16 hours).]

VI. Program Content

(For internships of one month or less, please provide a **daily content plan**; for internships exceeding one month, please provide a **weekly content plan**. Internship content should be detailed and specific; cultural visits can only be conducted on weekends and holidays.)

Date	Activity Content	Internship Organization	Activity Location	Residence Location

VII. Support and Management

1. Insurance:

Please state the insurance coverage amount as required. This project mandates a minimum of NT\$2–3 million for accidental injury insurance and NT\$200K–500K for overseas medical insurance, both of which must be insured in Taiwan before departure.

2. Guidance and Follow-up

For projects with a duration of less than one month, mentors shall follow-up once a week; for projects with a duration of more than one month, mentors shall follow-up once every two weeks. Also, mentors shall assist the youth in submitting achievement reports after returning to Taiwan. Mentor guidance fees may be budgeted based on youth person-times.

VIII. Expected Benefits

1. Plans and Requirements of Publishing or Sharing After Returning to Taiwan

[Description of activities after returning]

2. Other KPIs or Expected Contributions to Society Upon Returning to Taiwan

[Description of other KPIs and contributions]

IX. Other Miscellanies

1. Visa Application

Please specify the visa application process for the country, in accordance with regulations. Be sure to indicate whether a visa is required based on the program duration and specify the visa type. For long-term internship programs, the number of internship days should preferably be set to be 7 days less than the visa entry and stay duration for the destination country, to provide youth with flexible departure time and avoid visa expiration pressure.

2. Program Termination and Subsidy Refund

Youth failing to meet program standards after mentoring, or those violating management protocols or local laws, may face early termination and required to return early and refund any related subsidies.

X. Budget Requirements

(Below is an example. For living expenses, please refer to the "[Table of Daily Living Allowances for Central Government Personnel Dispatched Abroad](#)" for compiling living expenses. The calculation formula is as follows: during the round-trip flight period, the daily living expenses are calculated 30% of the local daily living expenses; from the first day of the internship to the 15th day, the daily living expenses are capped at 100%; from the 16th to the 30th day are capped at 75%; from the 31st to the 90th day are capped at 50%; and from the 91st day onwards are capped at 25%. All budget items must be accurately budgeted based on prevailing market rates. Funding items are strictly limited to those specified in this plan; adding unauthorized budget categories is prohibited.

Expense Category	Amount (NTD)	Number of People/Frequency (Include the accompanying mentors)	Total Amount (NTD)	Description	Whether the grants are to be disbursed directly to the youth for self-management.
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Youth's Airfare	50,000	1 Person	50,000	Round-trip economy class fares between Taiwan and the host city. For youth who need to travel to other cities for internships, local airfare can also be included.	V (Self-managed by the youth. After receiving the grant, the youth will book the flight tickets on their own.)
Accompany Mentor's Airfare	50,000	1 Person	50,000	Same as above.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will book the flight tickets on their own.)
Living Expenses of Youth (Includes meals, accommodations, and local transportation; must include 5% youth allowance; please note the allowance amount in the description)	285,000	1 Person	285,000	Includes meals, accommodation, and local transportation. (1) Youth's Allowance (95% of the daily subsistence rate) covers meals, accommodation, and local transportation. (2) Receipts are not required for meals, local public transportation and miscellaneous expenses, but receipts are still required for accommodation and local car rental (charter) fees.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Youth Pocket Money	15,000	1 Person	15,000	Youth Pocket Money (5% of the daily living allowance) shall be used at the youth's own discretion.	V (Self-managed by the youth)
Living Expenses of Accompany Mentor (Includes meals, accommodations, and local transportation;)	300,000	1 Person	300,000	Same as above.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)

Intercity travel expenses	20,000	1 day	20,000	This item covers only intercity travel necessary for project implementation. Local transportation has already been factored into the living expenses and must not be double-budgeted. (Please budget based on the actual itinerary and provide the receipt of local car rental / charter fees.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Registration and Course-related Fees for Conferences / Events / Visits	12,000	5 Sessions	60,000	Registration fees for participating in Course-related conferences, activities, or visits. (Please provide a detailed breakdown of each expense and ensure the budget is accurately itemized.) Overseas venue rental fees and lecturer fees can be listed in this item.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Insurance for Youth	1,000	1 Person	1,000	Covers a minimum of NT\$2 million in accident insurance and NT\$200,000-500,000 in medical insurance. (Please allocate the budget based on current market rates. Insurance must be purchased in Taiwan prior to departure.)	V (Self-managed by the youth. After receiving the grant, the youth will purchase their insurance by themselves.)
Insurance for Accompany Mentor	1,000	1 Person	1,000	Same as above.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Pre-departure Training Hourly Lecture Fee	1,000	2 People	2,000	Fees for pre-departure training, ranging from NT\$1,000 to NT\$2,000 per person per session. (NT\$1,000 for internal recruitment, NT\$2,000 for external recruitment.)	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)

Mentor Fee	1,000	1 Person * 3 Times	3,000	Each mentor will provide guidance and support to each youth at a rate of NT\$1,000 per session (for projects lasting less than one month, follow-up guidance will be provided weekly; for programs lasting more than one month, follow-up guidance will be provided every two weeks; guidance provided during overseas trips will be verified and recorded on a per-person basis).	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Domestic Venue Rental Fees	30,000	1 Set	30,000	Venue rental costs necessary for program execution (including domestic pre-departure training or sharing after returning). Must clearly list the unit price for each venue's usage.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Equipment Usage Fees	20,000	1 Set	20,000	Shared usage fees for computers, instruments, or software necessary for program execution (including overseas and domestic pre-departure training). Limited to rentals only; equipment purchases are not permitted.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Visa Fees of Youth	4,000	1 Person	4,000	Visa cost for the program. Must clearly specify the visa type required and the visa processing fees.	V (Self-managed by the youth. After receiving the grant, the youth will handle their visa by themselves.)
Visa Fees of Accompany Mentor	4,000	1 Person	4,000	Same as above.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)

Translation / Interpretation Fees	10,000	1 Day	10,000	If professional translation/interpretation is genuinely necessary during internship schedules, limit to one person per day as a principle. Please provide supplementary usage explanations and compile accurately; translation/interpretation fees should be compiled based on necessary hours/days of use, with a daily limit of NT\$10,000.	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Subtotal Budget			\$855,000		
Printing Fees	10,000	1 Set	10,000	Costs for printing and binding the documents required for this project. (maximum 3% of subtotal budget)	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Other and Miscellanies	10,000	1 Set	10,000	Expenses such as postage, translation fees, supplemental insurance, and other necessary expenses. (maximum 3% of subtotal budget)	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
Administrative Management Fees	10,000	1 Unit	10,000	Administrative expenses incurred in implementing this project. (maximum 5% of subtotal budget)	X (Assistance from the cooperating (proposing) unit. After receiving the grant, the proposing unit will use it on their own.)
The total amount for the aforementioned youth self-reliance project (Youth pocket money must also be included in this item.)			\$55,000	Amount Per Youth (Total Youth Self-Reliance Amount ÷ Number of Youth)	\$ 0 0 0
The total amount for the projects handled by the aforementioned collaborating (proposing) units			\$830,000	Amount Per Youth (Total Amount for Cooperating (Proposing) Unit Items ÷ Number of Youth)	\$ 0 0 0
Total The total budget amount must be divisible by the total number of youth (excluding the number of mentors). Example: If there are 16 youth with 2 mentors, then the total budget must be divisible by 16.			\$885,000	Total Project Budget per Youth (Total Project Budget ÷ Number of Youth)	\$ 0 0 0

***Note:**

1. Cooperating (proposing) units must submit a budget checklist and relevant receipts to ensure that funds are used item by item.
2. The "total budget" calculation does not include printing costs, other miscellaneous expenses, and administrative management fees.
3. According to the guidelines of this project, the incentive payment will be disbursed in two phases. 90% will be disbursed before departure in the first phase, and the remaining 10% will be disbursed upon completion of the project.